

TERMS OF REFERENCE

For

Individual Consultant for Blended Learning Proposal Development

1. Background

Save the Children Japan in Mongolia is developing a project proposal to the Japanese Ministry of Foreign Affairs aimed at improving student learning outcomes and strengthening teacher instructional practices through the application of blended learning in selected low-performing aimags and districts. The project will target basic education level, using evidence-based blended learning models.

To ensure a high-quality, evidence-based proposal aligned with national priorities, a qualified consultant will be engaged to provide technical and analytical support.

2. Objective of the Assignment

The consultant provides technical advisory inputs under the leadership of Save the Children Japan. Final decisions rest with SCJ. The objective of this consultancy is to support the development of a strong, evidence-based blended learning project proposal by providing technical expertise in:

- Target area selection
- Intervention design
- Data analysis and validation
- Inputs to Proposal Development

3. Scope of Work / Key Responsibilities

The consultant will:

3.1 Evidence-Based Targeting

- Conduct rapid desk-based analysis of existing education and assessment data
- Provide evidence-based options for SCJ's selection of target aimags and districts based on learning gaps and feasibility

3.2 School and Grade Selection

- Propose criteria for selecting target schools
- Provide technical advice to support SCJ's identification of target schools.
- Provide technical guidance on suitable grades for blended learning

3.3 Intervention and Component Design

- Recommend appropriate blended learning models:
 - Provide inputs to key project components, outputs, and interventions aligned with objectives
- Ensure integration of student-centered teaching approaches
- Ensure alignment with national policies and ongoing initiatives

3.4 Subject and Pilot Design

- Recommend priority subjects for blended learning (e.g., mathematics, Mongolian language)

3.5 Proposal Development Support

- Conduct technical review of draft proposal sections
- Suggest enhancements to strengthen evidence, logic, and coherence

4. Deliverables

No	Deliverable	Note	Timeline
1	Rapid Inception report (2-3 pages)	Methodology, data sources, immediate priorities for logframe inputs	Within 3 days of contract signing
2	Targeting (aimag, grades) & Logframe Input Brief (High Priority)	Rapid desk-based analysis + immediate technical inputs for: Target area options, Proposed outcomes/outputs, Indicative indicators for logframe	Within 7-10 days of contract signing
3	School Selection Criteria Note	Criteria and technical guidance for SCJ's school/grade selection	Week 3
4	Blended learning technical design (models, interventions, subjects)	Model options, subject recommendations, intervention components	Week 4
5	Technical Review of Draft Proposal Sections	Written review + comments on narrative, logframe, indicators	Week 6
6	Final Technical Advisory Report	Consolidated recommendations + clean inputs for proposal finalization	Week 7

5. Duration

- Total duration: 2 months (approximately 40 working days) from 13 April to 19 June 2026

6. Required Qualifications

- Advanced degree in Education or related field
- Proven experience in blended learning implementation at school level in Mongolia
- Strong expertise in:
 - Project design and management
 - Monitoring and evaluation (M&E)
 - Education data analysis
- Experience working with:
 - Ministry of Education and schools
 - International or donor-funded education projects
- Strong analytical, communication, and report writing skills

7. Reporting and Coordination. The consultant will report to Project Manager / Local Project Manager
The consultant will work closely with:

- Program team

- Local education stakeholders
- Ministry of Education

9. Payment Modality

- Payments will be made upon submission and approval of deliverables
- All deliverables must meet agreed quality standards